

EOI APPLICATION FORM FOR ESF (ICT)

Ref. No.: ICB/ESF/EOI/2018/

Date: ___/___/___

1. Name of the Company :

2. Date of Incorporation :

3. Trade License Issue Date :

4. Professional Membership Type : BASIS BCS ISPAB Others

If others then specify.....

5. Legal Status:

6. A) Registered Address : i) House#..... ii) Road/vill: iii) P.O:.....

iv) Post Code v) P.S/Upazilla vi) District:.....

B) Business Address : i) House#..... ii) Road/vill: iii) P.O:.....

iv) Post Code v) P.S/Upazilla vi) District:.....

C) Factory Address (for i) House#..... ii) Road/vill: iii) P.O:.....

manufacturing company) : iv) Post Code v) P.S/Upazilla vi) District:.....

Telephone:.. Fax:

E-mail: Web:

7. Sponsors/Shareholders:

SL No	Name of Sponsors/ Shareholders	Designation	Educational Qualification	Nationality	Quantity & Percentage of Share Holding	Years of Experience in IT Business	Taking part in Management (Y/N)	Signature

8. Nature of Security : Land Flat Third Party Mortgage Third Party Guarantee

9. If Nature of Security is Land/Flat/Third Party Mortgage then Specify:

A) i) Flat no (For flat):..... ii) House#:..... iii) Road/vill: iv) P.O:.....

v) Post Code:..... vi)P.S/Upazilla:..... vii)District:..... viii)Mouza:.....

ix) Deed No x) Deed regd. Date..... xi) Baia Deed No..... xii) Regd. Date....

xiii)Daag No: a) CS..... b) SA: c) RS :..... d) BRS

xiv)Khatian No: a) CS..... b) SA: c) RS :..... d) BRS

B) Present Ownership Information:

C) Latest Status of Land/Flat:

Land Nature/ Category For example (Null, pond, wet land, Agricultural Land,Flat)	Land Volume (Decimal)/ Flat Size (Sq.Ft)	Rate Per Decimal / Per Sq.Ft (As per Mouza Rate)	Total Price (As per Mouza Rate)	Rate Per Decimal / Per Sq.Ft (Market Price)	Total Price (As per Market Price)	Remarks
1	2	3	4=2X3	5	6=2X5	7

10. Third Party Guarantor Information (If Security Type is Third Party Guarantee):

Guarantor is ... Company Person

a) If Company then attach Annexure 'C'

b) If Person then attach Annexure 'D'

11. Product Type : Software Development Hardware Manufacturing ITES
Call Center ISP

11.1. Brief description of current business operation if any:
(Within Maximum 100 words in each section)

11.2. Existing Products/Service:

Products Name	Client's Name	Client's Address	Contact Person & Mobile No	Client's Web and email Address

11.3. Present Competitors

(Explain your current market strength/advantage vis-à-vis competitors)

11.4. Customer Value Proposition:

(Explain why customer is purchasing your products or services)

11.5. Present Business Partners:

(Profile/experience of Business partner(s), (if any) would add value to the project)

11.6. Intellectual Property (Describe if any item below is applicable)

(Copyright, Patent, Trade Secrets, Inventions, Processes, Contract, License Agreement, Agreement)

12. Financial positions at present:

12.1. Sales for the last 3 years (Should be broken down by Software Service, Hardware and ITES as applicable)

12.2. Profit for the last 3 years

Year	Gross profit/Loss	Net Profit/Loss

12.3. Receivables position for the last 3 years

12.4. Total borrowing (Banks/Financial Institutions/Personal) position for the last 3 years: (Please mention name of Banks/Financial Institutions)

12.5. Capital position for the last 3 years.

13. Income

Income		Amount	% Percentage
Local	Cash		
	Banking Channel		
Remittance			
Total			

14. Salary (Employees)

Type	Amount	% Percentage
Cash		
Banking Channel		
Total		100 (%)

15. Market Strategy: (Please tick out appropriate box)

15.1. Current : Local Market Export Market Both

15.2. Proposed : Local Market Export Market Both

16. Purpose for ESF assistance: (Please tick appropriate box)

16.1. Developing new Projects Products Services

16.2. Upgrade existing Product Service Both

16.3. Others _____

17. Future Plan:

Products Name	Client's Name (Present & Future)

18. Describe the potential of proposed Business to be financed by ESF:
(Within Maximum 100 words in each section)

18.1. Future Competitors

(Explain your current market strength/advantage vis-à-vis competitors)

18.2. Future Customer Value Proposition:

(Explain why customer will purchase your product or service)

18.3. Proposed Business Partners (If any):

(How profile/experience of Business partner(s), (if any) would add value to the project)

18.4. Proposed Intellectual Property (Describe if any item below is applicable)

(Copyright, Patent, Trade Secrets, Inventions, Processes, Contract, License Agreement, Agreement)

19. Financial projections:

19.1. Sales for projected 3 years

19.2. Profit for projected 3 years

Year	Gross profit/Loss	Net Profit/Loss

19.3. Receivables position for Projected 3 years

19.4. Total borrowing for projected 3 years

19.5. Capital position for projected 3 years

20. Describe if your Company have association with foreign company in the form of

20.1. Technical Arrangements

20.2. Outsourcing Arrangements

20.3. Equity Partnership

21. Current Resource Team:

SL	Name	Age	Designation	Academic background	Year of service	Experience in related field

22. Proposed Resource Team:

SL	Position	Number	Qualification & Experience

23. Total Project Cost and Means of Finance:

Sponsor Equity	
Loan (ESF)	
Total	

24. Declaration from the sponsors:

I hereby declare that all information furnished herein (1-23) is true and correct. None of the entrepreneurs / directors / shareholders of this project as mentioned in the application are included as an entrepreneur / director / shareholder of any other project of Agro/IT sanctioned under EEF/ESF. If the information furnished above is proven False/Untrue, I will be obligated to abide by any decision taken by the concerned authority.

Date:

Signature:

Name:

Designation in the Company:

Name of the Company:

Mailing & Web Address:

Phone No.:

Mobile No:

Mail:

**** Attach all the related papers.**

Mandatory Attachment (Photocopy of):

- 1) Incorporation Certificate 2) Trade License 3) Membership Certificate

- 4) NID/Passport of all the Directors and Guarantors
- 5) IT 10B of all Directors
- 6) EOI Receipt Photocopy
- 7) Other Relevant Documents

24. Contact information regarding project director / shareholder
(must be completed)

Stick one copy passport
size color photograph

Stick one copy passport
size color photograph

Signature:

Name:

Designation : Managing Director.

*NID / Passport No:

Telephone No:.....

Mobile No:

E-Mail

*please tick accordingly & attach Photocopy

Signature:

Name:

Designation : Chairman

*NID / Passport No:

Telephone No:.....

Mobile No:

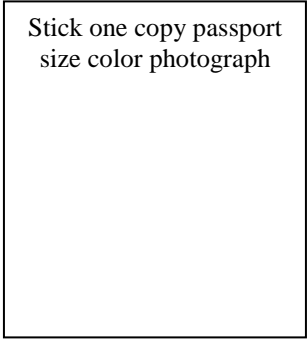
E-Mail

*please tick accordingly & attach Photocopy

25. Information about director/shareholder’s Family:

Every Director/Shareholder of the company has to submit relevant information separately according to Annexure ‘A’.

(For every Director/Shareholder of the Company)



Name of the Company :
Name (Bangla) :
(English)
Father's Name :
Mother's Name :
Spouse Name :
Designation in the company :
National ID No (NID) :
Passport No. :
Birth Certificate No. :
E-TIN :
Net Asset as per IT-10B :
Educational Qualification :

Present Address

i) House No. :
ii) Road/vill :
iii) PO with Post Code :
iv) P.S/Upazilla :
v) District :
vi) Country :

Permanent Address

i) House No. :
ii) Road/vill :
iii) PO with Post Code :
iv) P.S/Upazilla :
v) District :
vi) Country :

Mobile No. :

Telephone No. :

Email :

Percentage of Shareholding in the Company :
(not More than 80%)

Experience in Related IT Business (in Years) :

Signature

Annexure ‘B’

Name of the Company :

- 01 Director/Shareholder’s Name :
- 02 Father Name :
- 03 Mother Name :
- 04 Spouse Name :

Children’s Information: (If more than one then provide information below for every one separately)

01	Name	:	
02	Relation to the Director/Shareholder	:	
03	Birthdate	:	
04	NID	:	
05	Passport No (if any):	:	
06	Birth Certificate No.	:	

Siblings’ Information: (If more than one then provide information below for every one separately)

01	Name	:	
02	Relation to the Director/Shareholder	:	
03	Birthdate	:	
04	NID	:	
05	Passport No(if any):	:	
06	Birth Certificate No.	:	

Dependent’s Information: (If more than one then provide information below for every one separately)

01	Name	:	
02	Relation to the Director/Shareholder	:	
03	Birthdate	:	
04	NID	:	
05	Passport No(if any):	:	
06	Birth Certificate No.	:	

Signature

(For third party Guarantee, Company)

01	Name of the Company	:	
02	Legal Status	:	
03	Business Type	:	
04	Trade License Issue Date	:	
05	Registered Address		
	i) House No.	:	
	ii) Road/vill	:	
	iii) PO with Post Code	:	
	iv) P.S/Upazilla	:	
	v) District	:	
	vi) Country	:	
06	Busness Address		
	i) House No.	:	
	ii) Road/vill	:	
	iii) PO with Post Code	:	
	iv) P.S/Upazilla	:	
	v) District	:	
	vi) Country	:	
07	E-TIN	:	
08	Asset (As Per IT 10B)	:	
09	Telephone	:	
10	Mobile	:	
11	Email	:	
12	Web	:	
13	Directors/ Proprietor's Personal Detail	:	Must fill up Annexure 'A' for every person

Signature

Annexure 'D'

(For third party Guarantee, Person)

Stick one copy passport
size color photograph

Name of the Company :
Name (Bangla) :
(English)
Father's Name :
Mother's Name :
Spouse Name :
Designation in the company :
NID No :
Passport No :
Birth Certificate No. :
E-TIN :
Net Asset As per IT-10B :
Educational Qualification :
Present Address
i) House No. :
ii) Road/vill :
iii) PO with Post Code :
iv) P.S/Upazilla :
v) District :
vi) Country :
Permanent Address
i) House No. :
ii) Road/vill :
iii) PO with Post Code :
iv) P.S/Upazilla :
v) District :
vi) Country :
Mobile No. :
Mobile No :
Telephone :
Email

Signature